



Older Adult Services Advisory Committee Meeting

Date: June 12, 2006

Location: Michael A Bilandic Building, Chicago, Illinois

IN ATTENDANCE:

Committee Members:

- Stephanie Altman – Health and Disability Advocates
- Darby Anderson – Addus HeathCare
- Carol Aronson – Shawnee Alliance for Seniors
- Dennis Bozzi – Life Services Network
- Karen O’Beirne for Pat Comstock - Illinois Health Care Association
- Pat Stacy Cohen – Illinois Adult Day Service Association
- Ann M. Cooper – Illinois Association of Nutrition Programs
- Thomas Cornwell, MD – HomeCare Physicians
- Donna Ginther – AARP
- Joyce Gusewelle – Eden United Church of Christ
- Myrtle Klauer – Illinois Council on Long Term care
- Jonathan Lavin –Suburban Area Agency on Aging
- David Lindeman – Mather LifeWays Institute on Aging
- Phyllis Mitzen – citizen member over 60
- Tim Thomas – SEIU Local #4
- Debbie Trueblood Witt – Illinois Home Care Council
- Cathy Weightman-Moore – Catholic Charities Long Term Care Ombudsman Program

Committee Members not in attendance:

- Jerry Crabtree – The Township Officials of Illinois
- Marion Hanks-Bell – registered nurse
- Flora Johnson – family caregiver and SEIU Local 880
- Jean McCain – Livingston Manor
- Harriet O’Connor – Illinois Hospice and Palliative Care Organization
- Patricia O’Dea-Evans – B A Place for Mom
- Steven K. Rothschild, M.D. – Rush University Medical Center
- Carmen Velasquez – Alivio Medical Center
- Cheryl Woodson, M.D. – Woodson Center for Adult HealthCare
- Cynthia Worsley – Association of Illinois Senior Centers

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Ex-officio – non voting Committee Members in attendance:

- Charles D. Johnson – Illinois Department on Aging
- Kelly Cunningham for Ann Marie Murphy – Illinois Department of Healthcare and Family Services
- Jennifer Novak – Illinois Housing Development Authority
- Sally Petrone – Illinois Department on Aging, Long Term Care Ombudsman

Ex-officio – non voting Committee Members not in attendance:

- Enrique Unanue – Illinois Department of Public Health
- Gwen Diehl – Illinois Department of Veterans Affairs
- Teri Dederer – Illinois Department of Human Services
- Jared Thornley – Office of the Governor
- Sinead Rice-Madigan – Illinois Department of Financial and Professional Regulation, Division of Insurance

GUESTS:

- Susan Real – East Central Illinois Area Agency on Aging
- Mary Ellen Barry – Barry and Associates

OBSERVERS:

- Alicia Weber – SEIU 880
- Marianne Brennan – Health and Medicine Policy Research Group
- Cynthia German – Senior at Home Services
- Martha Holstein – Health and Medicine Policy Research Group
- Eleanor DiAngelo – Chicago Department on Aging

Illinois Department on Aging:

- Michael Gelder
- Rance Carpenter
- Dave Vinkler
- Ross Grove
- Robin Morgan
- Courtney Michel
- Andrea Mansfield

- Leann Dolan
- Paul Bennett, University of Illinois, Chicago

SUMMARY

Welcome and Introductory Remarks:

Director Johnson welcomed the members and observers to the meeting. Participants introduced themselves.

Approval of Minutes

David Lindeman moved to approve the December 7, 2005 minutes. Phyllis Mitzen seconded. The minutes were approved.

Executive Committee Report

Deputy Gelder provided an update on the executive committee meetings since the last meeting of the full committee. The March 13 meeting of the full committee was cancelled due to tornado damage in Springfield. The executive committee report included meetings from January, February, March, April and May.

The Department received the Systems Change Grant in January and contracted with Paul Bennett to manage the grant. Paul is no longer a member of OASAC representing CCUs but continues to be the co-chair of the Coordinated Point of Entry workgroup. The Services Expansion workgroup is advisory to Paul and the grant and Paul will also continue to provide updates to the full committee and executive committee at each meeting. Paul is invited to attend both executive and full committee meetings to ensure communication between various workgroups and the committee.

The first annual report to the General Assembly was delivered and distributed widely. Every member and organization with an OASAC representative received a copy of the report. Copies of the reports are still available from the Department and on our website.

The executive committee recommended holding town hall meetings in various locations around the state to inform the public and other interested parties on the work of OASAC and provide opportunity for feedback for the future. Deputy Gelder and John Eckert are working with Donna Ginther, Phyllis Mitzen and Pat Comstock to coordinate the town hall meetings. OASAC members will be notified and invited as they occur.

The executive committee and the Department are working on developing an Operations Manual for the OASAC. The Operations Manual will be ground rules for OASAC, executive committee, and workgroups. The executive committee felt that it would be helpful to have rules under which we operate and the motions that have been passed contained in a simple document as a resource and reference for members and new members. Jonathan Lavin, Stephanie Altman and Donna Ginther have agreed to assist the Department in developing this document.

Committee chairs had expressed concern about workgroup membership. Workgroups have numerous members but generally only a small portion attends. The Chairs are finding it hard to achieve continuity in dealing with complex issues. The Department agreed to establish a policy to bring people on to workgroups once a year so there will be consistency to train and orient new members. Anyone would

still be free to attend workgroup meetings. That policy will be included in the operations manual or as a recommendation at the executive committee.

Deputy Gelder announced new members to the OASAC. Carol Aronson replaces Paul Bennett representing Case Coordination Units and is co chair of the Services Expansion workgroup. Pat Stacy Cohen replaces Karen Ann Rose. Debbie Trueblood Witt replaces Linda Leone and is co-chair of the Finance workgroup.

Brian Schwarberg has left the Alzheimer's Association. A letter will be sent this week asking for a replacement.

The committee still has vacancies in the areas of county officials, pharmacist, municipalities, hospital, and over 60.

At the most recent executive committee meeting, members agreed it was important to use the Governor's Conference on Aging as an opportunity to talk about OASAC activities and work plan. The Department will submit a proposal to the training division. Jonathan Lavin is working on a proposal for the NCOA/ASA joint conference in March. The N4A conference is in August in Chicago. Representative Hamos, Pat Comstock, Donna Ginther, Jonathan Lavin, and Phyllis Mitzen will be presenting on the progress the OASAC has made.

The executive committee is looking for feedback from the full committee on the idea of presenting at the Governor's Conference and if one session is enough or if people would prefer to take up an entire track which would consist of seven sessions. Jonathan Lavin moved to have a speak out session during the Governor's Conference and have each workgroup consider if they want to sponsor a separate session to be discussed at the June 26th meeting of the executive committee. David Lindeman seconded. All were in favor.

State Agency Report

Healthcare and Family Services – Kelly Cunningham reported on HFS budget and provided a handout on the Supportive Living Program that included the latest list of operational facilities and approved facilities. The website to view this information and rules is www.sfillinois.com. There are 63 operational facilities being brought on all of the time. Of the 63, there are 5,058 units with another 77 sites proceeding towards being up and running with another 6,000 units. Once a facility sends in a SLF application, they have two years to become operational. The annual budget for FY 07 is \$50 million.

Kelly provided an update on the nursing home rate reimbursement rulemaking that affects nursing facilities. The Department has been under legislative mandate to move towards acuity based model for setting nursing facility rates, based on residents MDS. The Department has been in discussions for several years to bring the rulemaking and rate system up. This is almost ready to go to second reading. Thirty million dollars is included in the Department's budget for this initiative.

Kelly reported on the Programs for All Inclusive Care of the Elderly (PACE) site in Chicago administered through HCFS. The PACE site is located at Chicago Reach and has been in operation as a pre PACE site since 1995 and has served over 200 clients and provides a host of social and medical services through two centers. HFS has been working to bring this site to a full PACE site which would be subject to full Medicare and Medicaid capitation. HFS is working with the federal CMS on review of the application to answer questions.

Kelly also discussed the primary care case management/disease management project and distributed fact sheets. McKesson has entered a risk based contract with HFS which starts July 1 to provide disease management services to a host of HFS clients. This would include non-Medicare institutionalized elderly. HFS will meet with nursing facility associations to go through the details and roll out the program. Their goal is to work with nursing home residents to provide case management and linkage to services and improve outcomes and use costs. Kelly will keep OASAC updated on this project.

Illinois Department of Public Health – No report.

Illinois Department on Aging – Deputy Gelder provided an overview of the Department's budget and a handout of the FY 07 budget signed by the Governor. The budget presentation is available on the Department's Website. The Department received a 14% increase over last year's budget. The majority of the increase is allocated to CCP to fund the annualized rate increase which went into effect June 1. The budget also provides for Comprehensive Case Management and establishes a new line for flexible senior services including emergency home response and respite care. One million dollars was added to maintain the HelpLine staff hired on a temporary basis with MMA money.

Summary of the FY 07 budget:

The final budget approved by the General Assembly included all additions Representative Julie Hamos discussed at the retreat.

- Specifically, the budget:

1. Increases the non-exempt asset level to \$17,500 from \$12,500. (\$1.5 million)
2. Increases funding for Home Delivered Meals to reduce the waiting lists and provide additional support to providers. (\$1 million)
3. Increases rates to homemaker providers by \$1 per hour beginning this June and continuing through FY 07. (\$19.1 million)
4. Increases funding for ADS transportation sufficiently to double rate. (\$1 million)
5. Increases funding to implement Comprehensive Case Management, which also has been recommended by CCUs and AAAs for the past four years. (\$7.8 million)
6. Establishes a new funding line to provide case coordinators more flexibility to develop care plans to meet more needs of frail older adults. (\$6.8 million)
7. Provides a full year's funding to enhance the Department's HelpLine which had been funded with a federal Medicare Part D grant that will expire at the end of the federal fiscal year. (\$1 million)
8. Provide new funds to enhance the Department's Management Information System so it can consolidate disparate CCP and OAS systems and better track utilization to enable better decision-making about future program expansions. (\$2 million)

In addition, the budget contains funds for the Department to establish a home modification and assistive technology program (\$2 million) consistent with the recommendations of the Governor's Housing Task Force.

The Department received a Memorandum of Understanding (MOU) at the retreat from Representatives Hamos and Feigenholtz.

Effective June 1, the Department's CCP homemaker rate increased by one dollar per hour to \$13.63. At the same time rules were changes to require homemaker providers to spend 77% of their CCP revenue on homemaker wages and benefits. The Department hopes providers will increase the wages to employees as much as they can. The Department is also looking for standards for homemakers to provide personal care services for family members. We are also looking at a wide array of services that can be provided with the additional flexible senior services line such as personal care, laundry, medication management and others.

Committee members discussed the base salary of a case manager. Carol Aronson replied an entry level case manager would earn \$20,500 - \$24,000.

Outcomes Measurement Presentation

Susan Real, East Central Illinois Area Agency on Aging, made a comprehensive case management (CCM) presentation to the committee. Several handouts were passed out including the goals of the Outcomes Measurement Committee, the power point presentation, the comprehensive needs assessment form, and an introduction to the philosophy of comprehensive case management.

The vision of the Outcomes Measurement Committee is to see that CCM is conducted by designated CCUs consistently throughout the state. The Committee established four goals.

1. Case Management services will be comprehensive and provided in a consistent manner statewide.
2. All frail and at-risk seniors will be targeted regardless of income and assets
3. Service gaps, identified as preventing seniors from attaining/maintaining independence, stability and well-being will receive funding.
4. Caregivers will be referred to services that support them in their Caregiving role.

The Outcomes Measurement Committee has defined comprehensive case management as "the provision of a comprehensive needs assessment and service coordination to assist older persons to gain access to and receive needed services with the efforts made to mobilize and coordinate formal and informal sources of support on behalf of the older person".

The Outcomes Measurement Committee has divided into three subcommittees. They are assessment tool, training, and MIS.

The Determination of Need (DON) that is conducted for CCP assessments is a companion to the comprehensive needs assessment. The comprehensive tool also looks at physical/medical conditions, and behavioral (psychological and cognitive) assessments to screen for depression and suicide.

Under the direction of the Department, the OMC looked at elements of the Multiple Data Set (used by nursing homes) and were able to incorporate some of those factors into this assessment instrument. One item that was added after reviewing the MDS are the clients expressed goals of care. Another area incorporated into the tool is a history of falls and various vaccinations.

Susan Real reviewed the various sections of the comprehensive assessment tool including caregiver, transportation, environment, finance, legal status, and plan of care. The OMC's goal is to have the care plan computerized.

The most recent tool is dated December 17, 2005. The OMC meets on July 22nd to discuss other goals. This is the final version presented and recommended. The OMC recommends a comprehensive training approach for case managers. A long term goal is to input all of the information into a computer system and automatically generate a report that could go the physician, adult day center or other appropriate person to keep updated on the client's status. The average time for an assessment is 1 hour 15 minutes. It was suggested a do not resuscitate (DNR) form be added to the tool.

OASAC Retreat Follow Up

The retreat facilitator, Mary Ellen Barry, passed out the vision statement she prepared following the retreat. This can be included in the next annual report or used as a stand alone document. The summary of the retreat was also distributed and was e mailed prior to the meeting.

The committee discussed the vision statement and made suggestions. Mary Ellen agreed to polish it using the suggestions and return it to the Department to discuss with the committee.

Jennifer Novak, IHDA, provided handouts to members on Building for Success, Illinois' Annual Comprehensive Housing Plan, Progress Report (2005). Jennifer discussed the \$1 million home modification project for seniors and disabled. Applications are currently being reviewed.

Members discussed the need for more housing as seniors come out of nursing facilities. It was agreed that housing has not been given a lot of attention by the committee and that needs to be addressed. Members agreed to look at the existing infrastructure before duplicating existing efforts.

Jennifer Novak offered to present more frequent updates on the IHDA Housing Task Force.

Director Johnson agreed to refer this issue to the executive committee for further discussion.

OASAC Report to the General Assembly Update

Deputy Gelder discussed the first annual report to the General Assembly. The report was distributed to every member of the general assembly as well as committee members and their employers. More copies are available if anyone is interested. Deputy Gelder provided an update on progress made on the priority items in the report.

Workgroup Reports

Deputy Gelder informed members of a new method for receiving workgroup reports. Workgroups will no longer make a verbal report. Chairs will submit a short written report for distribution prior to the meeting. Those workgroups with discussion items will present verbally at the meeting.

Workforce/Caregiver – David Lindeman provided a handout summary of workgroup progress.

Services - Donna Ginther reported the workgroup will be working with the Department to look at evaluating demonstration projects the department funds. The workgroup will also be looking at adult day service rates and how to attract more providers. The workgroup's next meeting is July 21. They will be meeting the second Tuesday of every month. The workgroup will be discussing the flexible spending line in the Department's budget, comprehensive case management and priority service areas.

Conversion – a handout was distributed.

Coordinated Point of Entry – Jonathan Lavin reported the next meeting is Thursday in Bloomington at the job training center. The workgroup will continue to work on what constitutes a CPOE and will also be reviewing other states legislation that identifies single points of entry. The workgroup has started rethinking some of the basic concepts we started. The workgroup is looking at a vision and how we can grow into that vision.

Finance – Debbie Witt reported the mapping project is progressing. The workgroup is also interested in how much it costs to provide a service and what providers are currently being paid. The goal to have the completed mapping project is July 1. The remainder of the year will be spent looking at how other states fund long term care and a look at best practices.

Systems Change Grant

Paul Bennett reported the first deliverable in the grant is in the process of completion. The report has been sent as a draft to the Department and will be made public once finalized. The second deliverable is in regards to access in inventory. The goal is to get any missing data from AAAs into a system. Once this is complete, analysis can begin. The third deliverable is in regards to service gaps. Thirty focus groups are being set up around state with the target audience being caregivers, older adults and providers. This will also be published and go through an institutional review board application process.

Paul will be targeting those AAAs that currently do not use any database system.

Other Business

Jennifer Novak reported the Rental Housing Report is in the rule process in the first public comment stage. Public comments are currently being reviewed and a response will be submitted to JCAR then the second 45 day comment period will open up. There is a nine month period for application to be sure of statewide participation. Money is available in 2007.

IHDA has received 24 proposals for home modifications totaling \$4 million. IHDA will be giving out \$1 million.

The meeting was adjourned at 5:00.

These minutes were approved on September 11, 2006.