

## **COMMUNITY CARE PROGRAM ADVISORY COMMITTEE (CCPAC) MEETING MINUTES**

**Annual Meeting  
December 13, 2022  
10:00 AM – 12:07 PM**

### **BOARD MEMBERS IN ATTENDANCE (Remote via Webex)**

Theresa Collins, CCPAC Co-Chair, Senior Services Plus, Inc, IACCPHP; Sherry Barter-Hamlin, Voyager Senior Living; Natasha Belli, DuPage County Community Services; Mary Callahan, American Medical Alert; Megan Conway, Hanover Township Dept of Aging Services; Cary Crawford, Addus; Yolanda Curry, Chicago Dept of Family & Support Services; Kim Evans, Help at Home; Aaron Fortenbacher, Healthcom/VRI; Stephanie Garrigan, Lifeline; Joanne Glenn, Comprehensive Quality Care Inc. Foundation; Ella Grays, Accent Care; Yvette Holcomb, Premier Home Health Care Services, Inc; LaShun James, Addus Homecare Chicago; Richard Juarez, Solutions for Care; Brycie Kochuyt, Alternatives; Winnie Lam, Chinese American Service League; Yvette Lyles, Pathway to Living; John Magee, ADT Health; Amy Nathan, Northshore Senior Center; Marsha Nelson, Shawnee Health Service; Marta Pereyra, CLESE; Grace Schonberg, Lawndale Christian Health Center; Tammy Tenton, Premier Home Health Care Services, Inc; Peter Valessares, Hellenic Foundation; Liz Vogt, IL Assoc. of Community Care Program Homecare Providers, IACCPHP.

No attendance email on file, attendance documented per Webex log.

### **BOARD MEMBERS NOT PRESENT**

Laura Altenbaumer, Active Day; Courtney Boileau, IL Medicaid Policy, Blue Cross Blue Shield of IL; Lori Elliott, Williamson County Programs on Aging; Megan Gallegos, Healthcom/VRI; Lori Hendren, AARP Illinois; \*Shana Holmes, Southeastern Illinois Area Agency on Aging; Beth Menz, SEIU Healthcare Illinois Indiana; \*Dary Mien, Chinese Mutual Aid Association; and Robert Spaulding, Healthcare Plus Senior Care.

\*Advance notice of absence communicated prior to meeting.

### **GUESTS IN ATTENDANCE (Remote via Webex)**

Becky Dragoo, DPH; Pam Winsel HFS; Robin Morgan, HFS; Lauren Tomko, HFS; Cynthia Mester, HFS; Alpha In Home Services; Southeast Asia Center; Margaret Laraviere; Linda Hubbartt, Senior Services of Effingham County; Pam Jones; Jessica Moxey; Teresa Smith; Jina Kena; Gustavo Saberbein; Roxanne Nuttall; Amber Richardson; Angela Bailey; Marla Fronczak; Tina Bryant; Vicky Loukis; Yihyun Kim; Awilda Gonzalez; Beth Lakier; Betty Erickson; Cassandra Drayton; Cora Taylor; Topaz Gunderson-Schweska; Christie Kirchofer; Christine Stewart; Cindy Hardiek; Cindy Cunningham; Deb Oberman; Delaine Key; Elena Florea; Jan Toleubekova; Joe Heid; Karen Kolb; Lisa Koch; Lisa Kracht; Marta Cerda; Mary Killough; Mayra Quinones; Nancy Thorsen; Pat Cash; Sara Ratcliffe; Stacey Rhodes; San O; Suzanne Kinsey; Tasia Phassos; Sandra Shino; and Wilson Yonan.

### **IDoA STAFF IN ATTENDANCE (Remote via Webex)**

Paula Basta, Director; Lora McCurdy, Deputy Director, CCPAC Co-Chair; Selma D'Souza, Chief of Staff; Iris Schweier; Mike Berkes; John Eckert; Amy Brown; Sandra Pastor; Jennifer Hebel; Glenda Corbett; Amy Lulich; LaRhonda Williams; Chelsey Peters; Kristin Chi; Shirley Morley; Kimberly Flesch; Justin Heggy; Chrystal Wofford; Jeremy Hostetler; Sophia Gonzalez; Trish Gorda; Meghan Nierhoff; Lori Brannan; Sally Lisnek; Katherine Ostrowski; Mike Sartorius; Sarah McCoy; Ticarol Smith; Priscilla Chapman; and Beth Skeeters.

## **AGENDA ITEMS**

### **Opening Remarks**

Welcome remarks from Theresa Collins, CCPAC Co-Chair. Officially calling the Annual Meeting for 2022 to order. Rather than going through the individual roll call, I would ask that you please email your attendance to [beth.a.skeeters@illinois.gov](mailto:beth.a.skeeters@illinois.gov) at IDoA.

### **October 11, 2022, CCPAC Meeting Minutes , Annual Meeting – Theresa Collins, CCPAC Co-Chair**

A motion to approve the October 11, 2022, minutes was provided by Liz Vogt and seconded by Cary Crawford. The motion carried with no objections or changes and minutes were approved.

### **Elections for 2023 Co-Chair and Sub-Committee Chairs**

Reviewed By Law requirements for the 3 Sub-Committee Chairs. Nominations were received for the CCPAC Co-Chair (Theresa Collins), the Policy Sub-Committee Chair (Liz Vogt), and the Services Sub-Committee Chair (Dary Mein). No nominations were received for the Finance Sub-Committee Chair. If anyone has a nomination for the Finance Chair our would like more information, please reach out to Theresa Collins and or Beth Skeeters. Motion by Cary Crawford and seconded by Peter Valessares to move ahead with voting on positions with nominations. Floor was opened by discussion and hearing none, a vote was taken with no opposition and all 3 nominees are elected as nominated.

### **Public Comments – Theresa Collins, CCPAC Co-Chair**

The invitation for public comments was opened. No questions or comments.

### **IDoA Leadership and Staffing Update – Paula Basta, IDoA Director**

IDoA Deputy Director and CCPAC Co-Chair Lora McCurdy is retiring and on January 17<sup>th</sup> Becky Dragoo. Amy Lulich, IDoA Senior Policy Advisor is moving on to a new opportunity outside of the Department. Also leaving IDoA is Katherine Ostrowski leaving us to move on to county government.

### **Public Health Emergency (PHE) Update – Amy Lulich, IDoA Senior Policy Advisor**

The Federal notification did not happen by November 12, 2022, that they intended to end the PHE on January 11, 2023, therefore the PHE will probably be extended another period of 90 days, which takes us to mid-April 2023. They have to notify 60 days in advance if they don't intend to extend the PHE.

Reminder to continue outreach to your Medicaid enrollees to remind them to update their contact information, including their address, phone numbers and their email address. This will be vital when the PHE concludes, so that the Medicaid enrollees can receive their redetermination notices. There is a toolkit on the HFS website to assist you with this. The following links were placed in the Webex chat:

Messaging toolkit: <https://www2.illinois.gov/hfs/Pages/AddressUpdateMessagingToolkit.aspx>  
<https://www2.illinois.gov/hfs/MedicalClients/Pages/addresschange.aspx>

Unwinding discussions with Operating Agencies (OA) and Managed Care Organizations (MCO's) are happening. Reminder to CCU's to keep the Unwinding lists updated of individuals that may be over asset and under DON.

### **In-Home (INH) Provider Rate Increase – Mike Berkes, IDoA Planning, Research, Development & Training**

The INH provider rate increase was formally approved by federal CMS to happen on 01/01/2023, that is a 70-cent increase to offset the increasing minimum wage as well as cost of living. As of today, the rate is \$24.96 and as of 01/01/2023 the rate will be \$25.66.

### **Electronic Visit Verification (EVV) Update – Pam Winsel, HFS Bureau Chief, Waiver Operations Management**

Nothing new to report due to some contracting difficulties with the vendor, therefore we are at a standstill. Once we get the contract signed, we will begin our kickoff meetings and the planning with the vendor. Then there will be a flood of communications sent to each of the sister agencies, the MCO's and then we will begin meetings with the providers

and vendor to get the process moving. The EVV website will be updated by the end of the week along with a FAQ document update from time to time to keep everyone in the loop. The EVV inbox is available for questions.

### **Training Tracking Portal (TTP) Compliance Memorandum & Review**

Ongoing discussions with provider association and a request was made yesterday to have a meeting at a future date to discuss their survey regarding TTP. OCCS currently reviewing as a technical assistance when documents are found in the physical file, but not uploaded into TTP. After January 1, 2023, when OCCS reviews are conducted, if you do not have your required information uploaded into TTP, it will become a corrective action. Discussion to clarify that the *corrective* action is not a *contract* action, and that regarding compliance that Federal CMS looks for 86%. The TTP process started in May 2022, and there are over 64,000 employees entered into the system and this speaks not only to the size of the network, but all the effort that has happened.

A detailed TTP overview with slides of actual screen shots of TTP was presented by Meghan Nierhoff followed by questions and answers posted in the chat. The TTP slide deck and reference documents were emailed to CCPAC members, guests, and IDoA staff attendees on December 16<sup>th</sup>.

### **CCP Memorandum of Understanding (MOU) Future Changes**

Discussed high level overview of some changes to the CCP administrative rules around the MOU processes. In September a disability advocacy group reached out to IDoA and raised concerns about the current language around the process and questioned if in compliance with the federal waiver. Therefore, we've worked with the IDoA legal staff and HFS to look at our rules and the federal regulations and to focus more on participant rights, and balance with making sure providers are protected if there are any threats of violence, appeal processes and suspension of services. Making it streamlined, clarifying language and easy to understand. A MOU template is being developed that can be used across the network so that we are consistent. The goal is to have the new rules in place by the middle to end of next year.

### **Pathway to Living – Yvette Lyles, Director of Community Relations, CCPAC Member**

Slide presentation about the Pathway to Living and the 12 different supportive living communities with 5 of them offering senior apartments or independent living apartments located across the state. The slide presentation was emailed to CCPAC members, guests, and IDoA staff attendees.

### **Long Live Illinois Campaign Update – Amy Lulich, IDoA Senior Policy Advisor**

Long Live Illinois is an outreach and education campaign for the Covid vaccination outreach and the booster shots. There is a series of social media posts, graphics, audio files, and flyers for home delivered meals available on our website. Long Live Illinois Toolkit:

<https://ilaging.illinois.gov/content/dam/soi/en/web/aging/documents/long-live-illinois-fall-toolkit.pdf>

Spanish: <https://ilaging.illinois.gov/content/dam/soi/en/web/aging/documents/long-live-illinois-fall-toolkit-spanish.pdf>

### **Aging Cares Update - Mike Berkes, IDoA Planning, Research, Development & Training**

A few CCU's are currently testing with additional CCU's to be testing soon and working in the system to populate and provide feedback before the providers begin testing shortly. We will need to adjust our timeline to allow for the testing effort, which is the most important part of the build. We have had meetings with HFS in our quarterly waiver meetings identifying that the timelines will be adjusted due to project being bigger than the teams working on it. The timelines are not finalized, but we are tentatively looking at the end of summer (August) 2023 or the beginning of fall 2023 for Phase 1. All things Aging Cares are moving forward and want to ensure we have a robust and meaningful test window.

It is very important to complete the Aging Cares User Access Forms, 1309 and 1310. The instruction for completing the forms are on the Partner Portal. There is a 5 minute recorded Webex that explains how to fill out the forms and a Power Point that will answer almost all of your questions. If you have any additional questions please reach out to [Aging.ACUserAccess@illinois.com](mailto:Aging.ACUserAccess@illinois.com)

### **CCPAC Member Training Requirements - Mike Berkes, IDoA Planning, Research, Development & Training**

If you are CCPAC Member and have not completed your Diversity, Equity & Inclusion (DEI) Training, Ethics Training Program for State Employees and Appointees 2022 and Harassment & Discrimination Prevention (HDP) Training 2022, you received a reminder email this week. The DEI training was due in October and the Ethics and HDP is due before the end of the year. For those of you without a OneNet account or who's OneNet account is not working properly, everyone has been provided the Paper-based Training Packets. Please reach out to [beth.a.skeeters@illinois.gov](mailto:beth.a.skeeters@illinois.gov) if you received a request to complete the training this week, but you have already completed the training.

#### **Proposed 2023 CCPAC Meeting Dates - Mike Berkes, IDoA Planning, Research, Development & Training**

Discussion regarding hybrid, true remote (Webex), or face-to-face. Winter months suggested full remote until weather breaks and rotate the face-to-face meetings between north and central Illinois. Proposed to alternate the Webex and Face to Face with a call-in number on the side. Proposed the following dates based on 2<sup>nd</sup> Tuesday of the even numbered months:

February 14, 2023  
April 11, 2023  
June 13, 2023  
August 8, 2023  
October 10, 2023  
December 12, 2023 (Annual Meeting)

#### **Future Meetings Discussion Topics - Mike Berkes, IDoA Planning, Research, Development & Training**

Asking the CCPAC membership to assist with agenda ideas that you want to talk about. We've had some great meetings in 2022 and going forward in 2023 we would like to improve to ensure that meeting topics are valuable for everyone who attends. Please share your ideas for future agenda topics and data presentations to [beth.a.skeeters@illinois.gov](mailto:beth.a.skeeters@illinois.gov) and [mike.berkes@illinois.gov](mailto:mike.berkes@illinois.gov).

#### **Other Issues and Comments – Theresa Collins, CCPAC Co-Chair**

Just a reminder that the CCPAC training is a requirement to sit on this committee, so please review the training and ensure you have gotten the documentation sent in.

Attendance is another priority for serving, and in our By Laws, it does note that no more than 2 missed meetings. If a committee member is going to miss a meeting, you can as a proxy to serve in your place. It is perfectly acceptable and encouraged if you are going to miss a meeting, if you will notify [beth.a.skeeters@illinois.gov](mailto:beth.a.skeeters@illinois.gov) in advance and identify who may be attending in your place.

On behalf of the Committee, we would like to thank Lora McCurdy, Amy Lulich and Katherine Ostrowski for all of their hard work. We look forward to working with Lora in her contractual role working on rules and policy updates. We would also like to welcome Becky Dragoo in her new role as the CCPAC Co-Chair and we are looking forward to working with her moving forward.

#### **Adjournment – Theresa Collins, CCPAC Co-Chair**

Is there anything for the good of the order before we adjourn? Hearing nothing, meeting adjourned at 12:07 PM.

**Next meeting: February 14, 2023, remote via WebEx**