

**The Community Care Program Advisory Committee Minutes**  
**Thursday, July 16, 2020 10:30 am**  
**WebEx Conference Call (due to COVID-19)**

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**Members Present on the Phone:** Mary Callahan, AMAC; Theresa Collins, IACCPHP; Cary Crawford, Chicago Commons; Ella Grays, Gareda, LLC; Shana Holmes, Southeastern Illinois Area Agency on Aging, Inc; Marsha Nelson, Shawnee Health Service; Louie Prado, Home Health Security Services; Robert Thieman, IADSA;; LaShun James, Addus Homecare – Chicago Branch; Marta Pereyra, CLESE; Tammy Tenton, Premier Home Health Care Services, Inc; Peter Valessares, Hellenic Foundation; Megan Gallegos, Healthcom Inc/VRI; Mary Hemp, Community Care Adult Day Services, Inc;; Dary Mien, Chinese Mutual Aid Association; William Wheeler, ICCCU; Richard Juarez, Lawndale Christian Health Center; Beth Menz, SEIU Healthcare Illinois/Indiana; Sandra Pastore, Mindful Innovation Consulting; Stephanie Garrigan, Philips Lifeline; Brycie Kochuyt, Alternative (for the Older Adult); Kevin Cosgrave, Guardian Medical Monitoring; Amy Nathan, North Shore Senior Center; Courtney Bolleau (Replacing Mikal Sutton), BlueCross/BlueShield of Illinois; Sherry Hamlin, The Voyage Senior Living;

**Members not Present at this meeting:** Laura Altenbaumer, Active Day; Lori Elliott, Williamson County Programs on Aging; Joanne Glenn, Comprehensive Quality Care Inc Foundation; Jill Ohnesorge, Bond County Senior Citizens Center; Lori Pence, Central Illinois Area Agency on Aging; Natasha Belli, DuPage County Senior Services; Lori Hendren, AARP Illinois; Susan Simmons, Help at Home, Inc/Oxford Healthcare; Robert Spaulding, Healthcare Plus Senior Care;

**Guests Present on Phone:** ; Marsha Johnson, CCSI – CCU; Gus Saberbein, Help at Home; Darren Buatti, Critical Signal Technologies/Best Buy; HuiHui Hawkins; Tatiana Sanjines; Elena Florea; Tammy Gunderson-Schweska; Winnie Lam; Melba Ristow; Promila Mehta; Aaron Fortenbacher; P. Smith; Jason Jordan; Fanny Wong; Amber Schiffman; Jing Zhu; Kim Serd; Jason Lin; Sheryl Stites; Mike Rhodes; Patrick Forer; Paula Whitaker; Suey Lee; Tiffany Holmes; Winnie Lam; Pam Jones;

**Illinois Department on Aging Staff on the Phone:** Paula Basta, Director; Mike Berkes; Lora McCurdy, Deputy Director; Barbara McConnell; Russ Kemple; Samantha Brill; Sue DeBoer; Becky Dragoo; Selma D'Souza, Chief of Staff; Amber Bolden; Sandy Leith; John Eckert; Kim Flesch; Amy Lulich; Robin Morgan; Margaretta Ross-Senyah (on behalf of LaRhonda Williams)

**Call to Order:** The meeting was called to order at 10:00 am by Theresa Collins. Attendees were asked to email Barb McConnell so that they may be counted as attending the meeting.

### **Approval of March 24, 2020 Minutes**

The motion to accept the minutes from the March 24, 2020 CCPAC meeting was made by Cary Crawford and seconded by Kevin Cosgrave. Minutes from the March 24, 2020 CCPAC meeting were unanimously accepted without amendments.

**Public Comments:** None

## **Agenda Items**

### **Introduction of IDoA Chief Internal Auditor**

Director Paula Basta welcomed new staff member, Michael Sartorius who will serve as the Chief Internal Auditor for the Illinois Department on Aging beginning May 2020. Michael provided some background on his education and experience.

### **Re-opening workgroups/guidance – status**

**Lora McCurdy:** There are several workgroups to lead us into re-opening services to our elderly population. Among those workgroups are adult day re-opening, adult protective services, in-home services workgroup. An EHRS group will be meeting shortly.

### **Senior Services – Update**

**Becky Dragoo:** IDoA is meeting with senior centers around the state as a workgroup to determine what guidance is needed to allow us to re-open senior centers in a conservative and safe approach. Guidance feedback from all participants in the workgroup was examined and tailored to meet the needs, ensuring the guidance met with IDPH approval. Meetings to date have been very productive.

Guidance was issued on July 1, 2020 and speaks to physical site program operations, general health, staff monitoring, participant monitoring, visitor monitoring, signage, disinfection and cleaning procedures, use of PPEs, and issue of transportation. Included in the guidance were links to IDPH and the CDC to assist them in re-opening. They are also being encouraged to communicate and coordinate with their local Public Health Departments.

Some of the senior centers have already begun to open and are seeking guidance to be able to provide services to our seniors.

## **Adult Day Services – Update**

**Mike Berkes:** The workgroup has met several times over the past month. Feedback among the group has been very meaningful.

The guidance document for ADS is final and has been shared with all the Adult Day Service providers. ADS providers have been asked to provide the workgroup with a video and/or pictures that provide insight into what activities that indicate adjustments made and implemented as they re-open and ensure compliance with Phase Four requirements. Providers were given a checklist that specifies IDoA expectations as they re-open.

## **CCU & EHRS/AMD Workgroups Update**

**John Eckert:** The CCU Workgroup is discussing the process of returning to face-to-face guidance. Currently, Assessments and reassessments are being completed remotely; however, we are working toward returning to face-to-face assessments. IDoA is collaborating with Department of Public Health and HFS on the guidance to determine when the CCUs may begin face-to-face assessments. We are continuing dialogue with the Department of Human Services (DHS) including the Division of Rehabilitation Services (DORS).

## **Training Updates**

**Lora McCurdy & Mike Berkes:** The discussion surrounded upcoming training webinars. Suggestions for presenters and topics are welcomed from the network.

The Quality Webinars are being uploaded to our IDoA website and may be found in the “For Professionals” tab. Click on the sub tab “Quality Assurance” where you may locate the webinars for which you are searching; they are listed in chronological order. IDoA is working with CMS to include closed captioning on all our future quality webinars

IDoA has been sending out a large amount of information to the network focusing on the COVID-19 pandemic. Because of the volume of information sent, we have posted all documents on the new IDoA website Provider Profile (<https://www2.illinois.gov/aging/forprofessionals/Pages/AdvisoryGroups.aspx>). The documents are listed in chronological order.

It was additionally noted that an EHRS/AMD workgroup will be convening soon to review their draft return to face-to-face guidance.

## **PPE Payment Guidance**

### **Mike Berkes:**

PPE payments (offset payments) are reaching our providers and are scheduled to continue through December 2020.

## **ADRC Grant Updates**

### **Amy Lulich:**

In partnership with the Illinois Department of Human Services (DHS) and the Illinois Assistive Technology Program (IATP) this week, IDoA has received monies from the CARES Act through the Community Living Administration. These monies are directed to provide adults and persons with disabilities who, as a result of COVID-19 with disabilities have become socially isolated. The proposed technology to be provided would be iPads or Android Tablets. Below, you will find a link to the Elder Care Connections website for further information, the referral form, as well as answers to frequently asked questions.

<https://www.iltech.org/repository/illinoiscareconnections>

<https://care.iltech.org/>

IATP will be pre-loading common apps onto the tablets (ie: Facebook, Skype, Facebook Messenger) so that the tablets will be ready to use when provided to the client. The recipients will also be able to load apps from the Apple Store or Google Store.

We are also hosting a series of webinars which to date have had several hundred participants. We will also be providing training material support.

## **Emergency Senior Services (ESS) Updates**

**Mike Berkes:** ESS has received a large allocation for our budget for FY21. We have received 100% of all requested FY21 budgets for FY21 grants. Approximately \$345,000 was spent aiding 3,200 unduplicated or unique participants. This amount does not include bulk purchases. The allocation provided for ESS has been divided into various categories – health, technology, transportation, respite care, and nutritional services, disinfectant items, personal hygiene items, and home delivered meals.

**John Eckert:** Through ESS, CCUs have been able to provide requested items such as grab bars, lift chairs, and shower chairs. We've also been working with coordinators in Chicago to provide ethnic meals to those requesting them.

## CCU & PPE Surveys

**Becky Dragoo:** Due to COVID-19 needs with our Providers, a bi-weekly survey was developed to help IDoA identify where unmet needs and challenges are so as the data develops, we could present those needs to the CCUs.

## Training Updates

**Mary Gilman: AMD updates:** As of July 1, 2020, rules for acquiring an AMD (Automatic Medication Dispenser) changed from requiring a participant to have a minimum of 5 medications before receiving an AMD to only one medication. The updates were changed on the participant forms manager and sent out for all to use. The policies went out to the Network as well.

**Care Coordinator Certification:** An email was sent to inform care coordinators that the certifications (training) will continue to remain as a virtual presentation. They will occur monthly on the regular schedule which is located on the IDoA website. Complete the protocol then send it to Aging training.

**Annual Conference:** IDoA is unable to offer the in-person annual conference this year due to COVID-19 restrictions. The possibility of holding the conference virtually is being explored.

**Director Paula Basta:** IDoA is looking for suggestions from the Network for format, topics, keynote speakers or other breakout leaders – these would be welcomed. The theme this year is ***Resilience in the Aging Network***. These may be submitted via email either to [Aging.training@illinois.gov](mailto:Aging.training@illinois.gov).

## **In-Home Service Providers Workgroup**

A workgroup has been formed to look at materials that Providers cover in pre-service for homecare aides. Pre-service is not being required during the COVID-19 pandemic. IDoA would like to incorporate a more formalized training for the home care aide. Formalized training will ensure home care aides receive the same information state-wide.

## Aging Cares

**Robin Morgan:** Aging Cares is our new case management system and is currently under development. A workgroup meeting will be held shortly, and we will notify those on that committee. We provided an anticipated release date of April 2021 to the feds.

**MCO Update:** The MCO Association updated their attestation form to include training offered under IDoA requirements.

<https://www.illinois.gov/hfs/MedicalProviders/notices/Pages/prn200427a.aspx>

The training that is required for CCP and Aging will count toward your training for the MCOs; MCOs will accept the training so that duplicate training won't be required.

Aging has received emails from the MCOs concerned that there are providers refusing to serve a client if they don't have an OBRA code on their record. If the MCO gives authorization, the client needs to be served so long as that authorization is in hand.

### **CCPAC Logo Approval**

**Therese Collins:** Due to lengthy meeting, this was tabled to the next CCPAC meeting. Members were asked to review the logo and send any comments to Barb McConnell ([barbara.mcconnell@illinois.gov](mailto:barbara.mcconnell@illinois.gov)) .

### **ADJOURNMENT**

Meeting ended at 12:30 pm.