

Illinois Department on Aging
Fatality Review Team Advisory Council Meeting
2:30 p.m. February 20, 2018

Members Present:

Co-Chair Teva Shirley (Area 08), Co-Chair Diane Michalak (Area 02), Loren Carrera (Area 02), Amy Brown (Area 05), Nancy Hinton (Area 09), Holly Kozinski (Area 4), Scott Kinley (Area 11), Yvonne Anderson (Area 01), Duane Northrup (Area 05), Donna Schnell (Area 10), Diane Drew (Area 05)

Members Absent:

Diane Slezak (Area 13), Brenda Fleming (Area 06), Clarissa Palermo (Area 12), Mark Thomas (Area 03), Jim Allmon (Area 07)

IDoA:

Maureen Squires, Tracey Trijillo, Claudia Kemple, Anne Stewart-Reed, Jaime Spears, Troy Yancy, Phyllis Roate, Holly Zielke, Mary Spriggs Ploessl

Meeting called to order at 2:00 p.m.

Minutes from November 21 were approved.

IDoA Staff Changes/Introductions:

Steve Milburn, who previously served with IDoA's General Counsel, accepted a new position at HFS/Office of Inspector General. Steve will be replaced and until that time, Tracey Trigillo, will be assisting APS in matters such as rulemaking, in addition to Ellen Byron.

Anne Stewart-Reed, who has been with IDoA for nearly 20 years, has joined the Office of Adult Protective Services and brings a wealth of CCP knowledge with her in her new role.

Mary Spriggs Ploessl also recently joined the Office of Adult Protective Services after working in a variety of capacities within the Mental Health and Developmental Disabilities field for more than three decades.

Guests:

Jennifer Martin, MSW, Workgroup Chair, Injury and Violence Prevention Project Manager, Illinois Department of Public Health, and Nicholas Brady, Injury and Violence Prevention Graduate Intern, gave a brief presentation on the Project for the Council.

A draft document titled, "Making Illinois Safer: 2018 State Strategic Plan to Prevent Injury, Violence, and Suicide," was shared with Council members. The document outlines injury as a public health issue and outlines prevention strategies. Included in the document are goals to promote safety in the places people live and work through partnerships, programs, practices and policies to reduce the occurrence and impact of injury, violence and suicide. Currently, the Illinois Partnership for Safety, which is overseeing the project, is recruiting public and private organizations and stakeholders to implement the goals and objectives to reduce morbidity and mortality due to violence and injury. Goals address infrastructure, sustainability, data and surveillance, knowledge, community, policy and priorities. Jennifer and Nick stated that any Council member may be added to the Project's list serve. Council member or interested others may contact Maureen and she will forward to them so they may be included.

Confidentiality Statements

Confidentiality statements were distributed to Council members for each to sign and return. They will be kept on file for the year. Thus, there is no need to sign, scan and email the statement prior to each of the four meetings during the year. Individual teams will continue the practice of signing member and guest confidentiality sheets for each meeting.

FOIA/OMA Training Obligations

The Illinois Freedom of Information Act and the Illinois Open Meetings Act require the Council to comply with training requirements. The Illinois Attorney General has created electronic training programs to comply with these requirements. Steve Milburn advised Maureen to ensure that each FRT has designated a FOIA officer and an OMA Officer. Liaisons were asked to please bring this up at the next meeting in their area and to report back as to what members are fulfilling these duties. Additionally, per the requirement, Amy Brown and Scott Kinley agreed to serve as FOIA Officer and OMA Officer for the Council. It was clarified that neither Amy or Scott will need to serve as a gatekeeper for any information being disseminated; that role remains with the Council should anything arise relating to it. Training address is <http://foia.ilattorneygeneral.net>

Outcomes for Systemic Changes

In the ongoing discussion with regard to systems change and recommendations, it was decided the best course of action going forward in 2018 will be to have Maureen identify “generic” recommendations to the Council prior to each meeting. This is designed to have members invest time in thinking about how to further define each recommendation that has been inputted into the FRT database and prepare for discussion during the Council meetings.

It was also suggested that the box in the database for the recommendations be enlarged as well as have recommendations differentiate between state and local issues.

Adjournment

Dates for the IDoA Spring Conference were announced. It will be held at the Peoria Convention Center June 12-14 and is open to the Aging Network.

Meeting adjourned at 3 p.m. The next meeting is scheduled for 2 p.m.