



**Older Adult Services Advisory Committee  
Executive Committee Meeting**

Date: January 7, 2019 **(Approved April 15, 2019)**

Locations: Illinois Department on Aging offices:

- 160 N LaSalle, Suite N-700, Chicago;
- One Natural Resources Way, Springfield; and
- Conference call

**In Attendance:**

OASAC Executive Committee Members:

Jean Bohnhoff, Director, Department on Aging  
Terri Harkin, SEIU HealthCare  
Mike Koronkowski, UIC College of Pharmacy  
Phyllis Mitzen, Health and Medicine Policy Research Group  
Gustavo Saberbein, Help at Home/Oxford HealthCare  
Teva Shirley, Southwestern Illinois Visiting Nurse Association  
Cathy Weightman-Moore, Long-Term Care Ombudsmen, Catholic Charities

Department Representatives:

Debra Bryars, Department of Public Health  
Megan Spitz, Illinois Housing Development Authority

Department on Aging staff:

John Eckert, Jamie Ewing, Sophia Gonzalez, Lora McCurdy, and Jennifer Stevens

Absent:

OASAC Executive Committee Members:

Susan Real, East Central Illinois Area Agency on Aging

Department Representatives:

Kelly Cunningham, HFS  
Lyle VanDeventer, DHS, Division of Rehabilitation Services

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Introductions, call to order and approval of October 15, 2018 minutes:

Director Jean Bohnhoff welcomed everyone to the meeting. Members and staff introduced themselves from Springfield, Chicago and on the phone. John Eckert asked for a motion to call the meeting to order. Teva Shirley made the motion; Gustavo Saberbein seconded. The motion was approved unanimously. Eckert asked for a motion to approve the October 15, 2018 minutes. Phyllis Mitzen made the motion to approve the minutes; Cathy Weightman-Moore seconded. The minutes were approved unanimously with no corrections noted and will be posted on the Department website.

#### OASAC Member Vacancies:

Sophia Gonzalez shared that OASAC currently has five vacancies that include representatives from the following categories: Health Care Facilities licensed under the Hospital Licensing Act; Organizations engaged in advocacy or legal representation on behalf of the senior population; Municipality, Township, and County; Parish Nurse, and Primary care service provider. Members were asked to submit recommendations for these vacancies. Debra Bryars stated that she would check on the Health Care Facility representative. John Eckert asked the group to email names to the Department and we would work with Director Bohnhoff and update everyone during the February meeting.

#### Workforce Stabilization Work Group- Update on Homecare Aide survey:

Terri Harkin shared that 29 out of 43 agencies (67%) have responded to the survey as of December 29th. These 29 agencies represent 33K homecare aide participants and 18K homecare aides. Harkin reported that they are still missing responses from two out of the three largest homecare aide agencies and are also in need of more mid-size agencies, which would provide more representation. John Eckert asked if the two largest agencies that have not responded been contacted. Harkin shared that she had talked to one of the agencies on Friday and they had not received the email. She also shared that Help at Home had not responded. Gustavo Saberbein shared that he will be sending the response from Help at Home before the end of next week. Phyllis Mitzen asked Harkin what agency she had contacted on Friday. Harkin shared that Community Care Systems Inc. had committed to submit responses to the survey. Mitzen asked if any of the mid-size agencies had been contacted. Harkin shared that another reminder can be sent but they have no relationship with these agencies. She asked if perhaps the Theresa Collins from the IACCPHP or the Department can contact them. Mitzen asked if CLESE had responses. Saberbein stated that some of these providers are not members of IACCPHP, but he can reach out to Martha Pereira from CLESE. Eckert asked if the group can have a report by the next full OASAC meeting scheduled for February 25<sup>th</sup>. Mitzen shared that Harkin and the group had completed great work and that these numbers will provide great information. Harkin stated that the work can be compiled and shared. Mitzen suggested completing a timetable to report on February 25<sup>th</sup>. She shared that if responses are received by January 21<sup>st</sup>, the work group can have a call prior to the next meeting. Harkin agreed and a call for the work group will be scheduled for January 28<sup>th</sup>.

#### Review/approve Agenda for February 25, 2019 full OASAC Meeting:

John Eckert asked everyone to review the February 25<sup>th</sup> draft agenda. He also shared that the OASAC CCP Medicaid Enrollment Oversight Subcommittee meeting has been rescheduled and an update can be provided during the February meeting. Phyllis Mitzen asked about the back-log on Medicaid applications being processed by DHS. Lora McCurdy stated that that she heard there was a back up from the CCUs and it is having an impact. McCurdy additionally shared that there is an ICCCU meeting tomorrow where she hopes to learn more about the problems they are facing regarding the application process for CCP participants. Eckert asked if there is anything that should be added to the agenda. Mitzen stated that perhaps there would be limited time if someone else was invited to present. McCurdy stated that the Department can update on what is being done with the Critical Event data if that would be helpful. Mike Koronkowski shared that there should be a guide on where we want to go with the falls data that is being identified. McCurdy stated that she will ask Mike Berkes to call Mike Koronkowski to possibly conduct a webinar on medications and fall risk. Eckert asked for a motion to approve the February 25th agenda noting that a presenter may be added.

Phyllis Mitzen made the motion; Gustavo Saberbein seconded. The motion was approved unanimously.

Other Issues & Announcements:

Mike Koronkowski shared that the Major Falls Symposium plans to collect data that can be used to educate professionals, seniors and reduce falls. He also shared that the goal is to have an Annual Falls Symposium and that ACL funding is out there. Lora McCurdy shared that another Department Symposium is being planned. Koronkowski asked about critical incidents involving opioids. McCurdy shared that critical incidents need to be looked at by event type and that medication related issues and case notes need to be reviewed to gather information of this type. She shared that IT staff are working with Mike Berkes on continuing to improve the critical event reporting system. McCurdy noted that the Department has posted Automated Medication Dispenser (AMD) unit videos on the IDoA website and there has not been the level of enrollment as anticipated. The Department has been working with a workgroup of CCUs and AMD providers to address the limited enrollment level. Teva Shirley shared that she will be presenting at the ICCCU meeting tomorrow on the Care Coordinator survey results. Phyllis Mitzen suggested that someone take notes on questions and what the CCUs have learned with the survey and what they have been doing differently.

Motion to Adjourn:

Eckert asked for a motion to adjourn the meeting. Gustavo Saberbein made a motion to adjourn the meeting; Cathy Weightman-Moore seconded. The motion to adjourn was approved unanimously at 2:34 p.m.